

# Worcester Community Housing Resources, Inc.

## APPLICATION FOR RENT

This is an application for commercial rental of 799 Main Street, Worcester, MA. Submission of this application does not constitute a rental agreement between applicant and Worcester Community Housing Resources, Inc. (WCHR), nor does it guarantee such an agreement. Creation of a rental agreement will depend on the reception of a favorable application, credit check, and criminal background report.

To apply, please fill out this form to the best of your ability. Please understand that if you are selected as the new tenant, WCHR requires 3 months' rent at signing of the lease. Furthermore, the tenant will be financially responsible for all signage and the cost of special building modifications, both of which are subject to approval by WCHR.

After initial review of your application, you will be required to provide three years of individual or corporate tax returns before your application will be processed. Other clarifying information may be requested as well.

### Personal Information

APPLICANT NAME \_\_\_\_\_

DATE OF BIRTH \_\_\_\_\_ SSS / TIN # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_ EMAIL \_\_\_\_\_

### *(If applicable)*

NAME OF BUSINESS PARTNER \_\_\_\_\_

DATE OF BIRTH \_\_\_\_\_ SOCIAL SECURITY # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_ EMAIL \_\_\_\_\_

NAME OF BUSINESS PARTNER \_\_\_\_\_

DATE OF BIRTH \_\_\_\_\_ SOCIAL SECURITY # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_ EMAIL \_\_\_\_\_

### Business Information (Please Use name of LLC or Corporation if your business is incorporated)

NAME OF BUSINESS \_\_\_\_\_

# Worcester Community Housing Resources, Inc.

YEARS OF OPERATION \_\_\_\_\_ DATE REGISTERED TO DO BUSINESS \_\_\_\_\_

PROPOSED HOURS OF OPERATION \_\_\_\_\_

SPECIAL LICENSES NEEDED? YES/NO (Circle one)

IF YES, WHAT KIND? \_\_\_\_\_

DATE(S) ACQUIRED \_\_\_\_\_

*N.B. Business registration and any licenses required by the City of Worcester must be acquired prior to submission of this application.*

**BUSINESS DESCRIPTION:** Please detail your business plan – what services you plan to provide, who your clientele will be, anticipated parking needs, expected monthly revenue, etc. In addition, please note any affiliations with small business and/or technical assistance advisors, and/or City of Worcester start-up/small business initiatives.

**SPECIAL MODIFICATIONS:** Does your business require specialized equipment or modifications to the existing structure (i.e. plumbing, electric, etc.). If so, describe the equipment, its installation requirements, and your understanding of the installation costs.

**Financial Statements.** Please list all assets:

FINANCIAL CAPITAL \$ \_\_\_\_\_

EQUIPMENT OWNED \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

VEHICLES OWNED \_\_\_\_\_

# Worcester Community Housing Resources, Inc.

AMOUNT OWED ON VEHICLES \_\_\_\_\_

REAL ESTATE OWNED \_\_\_\_\_

ADDRESS (ES) \_\_\_\_\_

AMOUNT PAID \_\_\_\_\_

AMOUNT OWED ON MORTGAGE \_\_\_\_\_

**Rental History.** Please list at least 2 references. These can be commercial or residential.

RENTAL ADDRESS \_\_\_\_\_

YEARS RENTED \_\_\_\_\_ USE (COMMERCIAL/RESIDENTIAL) \_\_\_\_\_

LANDLORD NAME \_\_\_\_\_

LANDLORD TELEPHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

RENTAL ADDRESS \_\_\_\_\_

YEARS RENTED \_\_\_\_\_ USE (COMMERCIAL/RESIDENTIAL) \_\_\_\_\_

LANDLORD NAME \_\_\_\_\_

LANDLORD TELEPHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

RENTAL ADDRESS \_\_\_\_\_

YEARS RENTED \_\_\_\_\_ USE (COMMERCIAL/RESIDENTIAL) \_\_\_\_\_

LANDLORD NAME \_\_\_\_\_

LANDLORD TELEPHONE \_\_\_\_\_ EMAIL \_\_\_\_\_

\_\_\_\_\_

If you have any questions, please email Jennifer Schanck-Bolwell at [jsbolwell@wchr.org](mailto:jsbolwell@wchr.org)

# Worcester Community Housing Resources, Inc.

*By signing below, I authorize Worcester Community Housing Resources, Inc., to perform a credit and criminal background check on the company and/or prospective lessees. All owners and business partners must sign and date the application.*

NAME \_\_\_\_\_ DATE \_\_\_\_\_

NAME \_\_\_\_\_ DATE \_\_\_\_\_

NAME \_\_\_\_\_ DATE \_\_\_\_\_